

THURSTON COUNTY BAR ASSOCIATION
Board of Directors Meeting Agenda
Wednesday, June 9, 2021, at 5:30 p.m.
Virtual Meeting on Zoom

Members Present: Trevor Zandell, John Kesler III, Bill Pope, Joe Scuderi, Wayne Graham, Geoff Hulsey, Michael Young, Matt Huot, and Brandon Koenig.

Members Absent: Jim Laukkonen, Patrick O'Connor, and Amy Perlman
Others Present: Heather Ligtenberg and Heidi Raedel Magaro

1. **Call to order** 5:31 p.m. Geoff welcomed the new board members, Brandon Koenig and Joe Scuderi, and all of the board members introduced themselves.
2. **Approval of Minutes of May 12, 2021, Board Meeting** John moved to approve, seconded by Brandon. The motion carried without objections.
3. **New Business**
 - 3.1 Annual Financial Review from Christine Garst (Heather) – Heather said she met with the accountant in mid-May and sent the report to the board of directors. Trevor said to make sure to new the TCBA business license with the Secretary of State before it expires each year. Heather explained that the reason why it has not been renewed on time each year is because the annual meeting is in May and historically we have waited to renew the business license until we know the new slate of officers for the coming year. Trevor said it does not look good that we are late each year. Trevor said he will look into it for next year.
 - 3.2 Field trip to Bigelow House (Heather) – Heather shared that Shirley Battan invited the board to come take a tour of the brick pathway at the Bigelow House that honor the Bigelow award winners. Geoff said he will send a survey to the board of directors to find a date that works for everyone.
 - 3.3 Venue for May 2022 Annual Meeting (Heather) – A discussion took place. Heather will contact the Olympia Golf & Country Club. Geoff said we might be able to have a hybrid option.
 - 3.4 Judicial Appointments Bar Poll (Heather) – Heather shared that an email was sent to the members about the judicial appointments bar poll and that the deadline for members to add their name to the ballot is June 10. Heather set up an electronic ballot on Google Forms, but the question is do we require members to sign into Google in order to vote, or have that option turned off and tell people to vote only once. Heather looked into using Survey Monkey instead, but there was not a free survey option and the monthly cost was a lot. A discussion took place. Trevor said we need to amend the bylaws by next May to say we will send an electronic version only because right now the bylaws have conflicting information. John moved to approve use the free Google option and don't require people to sign into Google and tell them to only vote once, seconded by Wayne. The motion carried without objections. Heather will send the electronic ballot to the members on June 15 and will let members know that they can request a paper ballot if they prefer.
 - 3.5 Microsoft One Drive (Heather & Heidi) – Heidi said we set up one drive with our monthly Microsoft subscription so we can have all of the documents in one place and so board members have access to the files and can find docs themselves. We can change the user name and password each year when the board members change.
 - 3.6 Quickbooks (Heather) – Heather shared that we currently pay \$13.68 for an online version of

Quickbooks, but that we can purchase the Quickbooks software for \$60 through Techsoup and have it downloaded onto the TCBA laptop. Heather said she prefers the software option because it is the same software as what she used on the old laptop. The online version of Quickbooks is very different and is always changing. John moved to approve purchasing the software option if that is what Heather feels most comfortable using, seconded by Wayne. The motion carried without objections.

- 3.7 TCBA Golf Tournament – over budget (Heather) – Heather shared that Joe Lynch organized the golf tournament in May but unbeknownst to him the green fees increased. Joe paid the \$151 extra green fees but has asked to be reimbursed. Wayne moved to reimburse Joe Lynch, seconded by Trevor. The motion carried without objections.

4. **Old Business**

- 4.1 Broaden Market of advertising in Legal Brief update (Jim) – No report.

5. **Treasurer's Report** (John) – May 2021 Financial Report – John shared the May financial report. Bill moved to approve, seconded by Brandon.

6. **Monthly Luncheon Update** (Michael) – Michael shared that we booked dates at the Red Lion for in-person CLEs in the fall. Geoff shared that he purchased a webcam so with the new equipment, we'll see what we can do about offering an hybrid option. We will charge members the same amount even if they don't attend the lunch in-person. The CLEs will be \$25 per person.

7. **Committee Reports**

- 7.1 Bench/Bar (President) – Heather sent an email to Geoff with an updated committee list. Geoff will contact the committee to see if they want it to be a more regular meeting.
- 7.2 CLE (Bill, Heidi, Patrick, Laura, Geoff, Amy, Matt) – Bill said he will reach out to the committee and set up a meeting. Heidi shared that the Unlawful Detainer 101 CLE was last week with speakers; Commissioner Zinn, Andrew Mazzeo, and Tyler Graber. A second CLE in the Unlawful Detainer series is tomorrow which is more on the mediation and dispute resolution side of it with Jody Suhrbier from the Dispute Resolution Center and Bonnie Rosinbum from TCVLS as speakers. There may be additional interest for another CLE in this series in the future. Friday, June 11, Cynthia Worth is presenting on tax tips and estate planning. Joe Scuderi and Heidi are planning a full day Construction CLE at the end of August which will be virtual. Joe shared that the presenters are lined up and he is hoping to have a judicial round table during lunch. We will charge \$50 for members and \$100 for non-members.
- 7.3 Newsletter & Electronic version (Heather & Heidi) – Heidi shared that we have received only positive comments about the first digital Legal Brief so that is encouraging. Heidi said that if anyone has any changes to the September newsletter to let her know.
- 7.4 New Courthouse (Matt) – Matt said there is not much to report. He has reached out to Judge Buckley and Tye Menser, but proposition 1 is not going to the commissioners or the voters anytime soon. The Commission is moving forward on renting another space and moving some folks there and renovating the current space. He will reach out to some stake holders and see if they want to disban the group. This can come off the agenda, but Matt will continue to keep everyone posted as things come up. Heather shared that Marie Doctor said she is willing to be the courthouse liaison again if needed. Wayne said to go take a look at the new space being renovated right now off of Pacific Avenue.
- 7.5 Rules Committee (Michael) – Michael said the committee has not met yet, but the court did propose changes to the rules. Michael said the changes were administrative and technical. He will discuss this at the meeting with the bench on June 17th and find out why the bar was not asked about rules changes.
- 7.6 Communicating with the Court about court administration (John) – Judge Wilson, Judge

Price, Judge Murphy, Judge Lanese, Michael, Trevor, John, Bill, Amy, and Commissioner Tye Menser will be meeting for coffee on June 17th. There is no agenda for this first meeting, but we are meeting to informally discuss what the bench sees as issues and what things can be done differently after the pandemic.

8. **Section Reports**

- 8.1 Family Law (Meredith Gerhart) - We are not meeting this month (June) because we usually take the month of July off from the monthly meeting, but I was able to schedule a guest speaker to present on the topic of reunification counseling in family law cases for July's meeting.
- 8.2 Pro Bono (Geoff Hulsey) – TCVLS has summer recess so no update.
- 8.3 Young Lawyers (Brooke Frickleton) - I hosted a social last month and had a few people turn out and am looking forward to the next one on June 17th. Also feel free to let me know if there are ever any messages or events you would like disseminated to the group.
- 8.4 Criminal Law (Lindsey Trakel & Angela Colauita) - We're still on track for our ethics CLE on June 22 at noon. For August, we're working on a cosponsored event with the D&I section. Possibly a panel discussion with representatives from all/many of the Minority Bar Associations. For October, we're considering a legislative update given how many changes we've seen to the RCWs over the last year.
- 8.5 Real Estate, Land Use, and Environmental Law (Heather Burgess) – No report.
- 8.6 Diversity and Inclusion (Larry Jefferson & Jessica Shen) – No report.

9. **Additions to agenda**

- 9.1 Matt introduced his new baby, Eliza. Congratulations to Matt!

10. **Announcements**

- 11. **Date/location of next meeting:** September 8, 2021, on Zoom or in-person? Geoff would like to host in-person and will have a hybrid meeting.
- 12. **Adjourn** 6:51 p.m.