

# Superior Court of the State of Washington For Thurston County

Anne Hirsch, *Judge*  
Carol Murphy, *Judge*  
James J. Dixon, *Judge*  
Erik D. Price, *Judge*  
Christine Schaller, *Judge*  
Mary Sue Wilson, *Judge*  
John C. Skinder, *Judge*  
Chris Lanese, *Judge*



2000 Lakeridge Drive SW • Building Two • Olympia WA 98502  
**Telephone:** (360) 786-5560 **Website:** [www.co.thurston.wa.us/superior](http://www.co.thurston.wa.us/superior)

**Pamela Hartman Beyer,**  
*Court Administrator*  
**Indu Thomas,**  
*Court Commissioner*  
**Nathan Kortokrax,**  
*Court Commissioner*  
**Rebekah Zinn,**  
*Court Commissioner*

July 12, 2021

Request for Qualifications

RFQ 2021

Thurston County, Olympia, WA

Thurston County Superior Court is accepting applications for the following separate Contract Attorney lists:

1. Attorney for Parents in RCW 11.130 Minor Guardianship Custody Actions;
2. Attorney for Minors in RCW 11.130 Minor Guardianship Custody Actions; and/or
3. Attorney for Adults in RCW 11.130 Guardianship of Adult Actions.

Successful applicants will receive a contract through the end of 2022, during which contractors will be expected to provide legal representation for parents, minors, or adults, or some combination, at all stages of the proceedings. The contract may be extended for an additional two years, one year at a time, based on performance. Compensation will be at a rate of \$120.00 per hour with an initial maximum of 15 hours per case. Appointments will be made on a rotating basis.

More information on the application process compensation, requests for excess funds, scope of work, evaluation criteria, minimum insurance requirements, and contract terms may be obtained in the contract templates attached to this letter, entitled:

Contract for Attorney for Minors in RCW 11.130 Minor Guardianship Custody Actions.

Contract for Attorney for Parents in RCW 11.130 Minor Guardianship Custody Actions.

Contract for Attorney for Adults in RCW 11.130 Guardianship of Adult Actions.

An application for either contract confirms that the applicant is able and willing to enter into a contract in substantially the same form as the attached template contracts.

All applications must include:

(360) 786-5560 • [accessibilitysuperiorcourt@co.thurston.wa.us](mailto:accessibilitysuperiorcourt@co.thurston.wa.us)

*It is the policy of the Superior Court to ensure that persons with disabilities have equal and full access to the judicial system.*

1. A current resume, outlining the applicant's professional knowledge, skills, years of experience, training/ certifications, and professional affiliations
2. A cover letter, specifying the list(s) for which the applicant is applying and detailing:
  - a. experience providing legal representation services in family law, dependency, guardianship or similar or related areas of law; and
  - b. experience handling trials, court hearings, discovery, motions, and other legal services
  - c. requiring appearance and/or the filing of motions, briefs, or other legal pleadings or documentation; and
  - d. experience providing indigent representation services; and
  - e. experience providing representation to minors (if applying to that list)
3. A list of at least three references, each of whom has observed the attorney's legal expertise within the past three (3) years. Briefly describe the attorney's relationship to each reference, and for each reference provide a current contact name, email and phone number.
4. A copy of the applicant's Washington State Bar Association card and proof of professional liability insurance of at least \$1,000,000 per claim, or willingness to obtain the same
5. All applications must be postmarked or received by August 16, 2021 and addressed to:

Thurston County Superior Court  
Attn: Pamela Hartman Beyer  
2000 Lakeridge Drive SW, Building 2  
Olympia, WA 98502  
Email: [pam.hartman-beyer@co.thurston.wa.us](mailto:pam.hartman-beyer@co.thurston.wa.us)

The names of the applicants and application documents are not confidential. Input will be solicited from the Thurston County Family Law Bar Association and Guardianship Roundtable.