

THURSTON COUNTY BAR ASSOCIATION
Board of Directors Meeting Minutes
Wednesday, November 8, 2017 at 5:30 p.m.
Megan Card's office

Members Present: Terry Church, Bill Pope, Patrick O'Connor, Jim Laukkonen, Trevor Zandell, Jackson Maynard, Heidi Raedel Magaro, Megan Card

Members Absent: Mark Wheeler, Lenny Lucenko, Laura Murphy, Chris Coker

Others Present: Heather Ligtenberg

1. **Call to order** 5:40pm
2. **Approval of Minutes of October 11, 2017 Board Meeting** - Terry moves to approve the minutes, seconded by Jim. The motion carries without objections.
3. **New Business**
 - 3.1 Meeting re: New Courthouse (Trevor) – Trevor proposed organizing a bench/bar meeting in January/February to discuss the new courthouse. This will be discussed further at the Board Retreat.
 - 3.2 Donation Application form (Trevor) – The current Donation Application implies there is money to grant. We need to revise the form to add a disclaimer that we don't necessarily have money to grant. Heidi & Terry volunteered to be on the committee to revise the form.
 - 3.3 website update (Trevor) – Trevor commented that the home page on the website needs to be updated with the correct number of TCBA members and add "Criminal Law" section. Patrick & Jim volunteered to be on the website committee to review the website to see what else needs to be updated.
 - 3.4 Mentorship program (Trevor) – In 2015 the Board started the Mentorship program. A discussion took place to see if the Board would like to expand the program, scrap the program or leave as is. The mentorship list needs to be updated. An email needs to be sent to the members asking if anyone else would like to be added to the list, and to remind the members that mentors are available. Megan suggested including information in the next Legal Brief. Chris will work on this.
 - 3.5 Charging for web links (Trevor) – Historically, we charged for the weblinks on the website, but in 2014 it was changed to be free for members. Do we want to charge for the weblinks again? A discussion took place and the consensus was to not start charging for weblinks again.
 - 3.6 Washington Drug & Alcohol Resources on the website (Heather) – A vendor asked if he can have a link to his services on the TCBA website. A discussion took place. The consensus was no.
 - 3.7 Administrative Assistant Position – A discussion took place to discuss Heather's salary and bonus. The Board voted for a \$1 per hour raise effective January 1, 2018 and a holiday bonus of \$500 for 2017 to be given to Heather by the end of December 2017. Megan moves to approve, seconded by Jackson. The motion carries without objections.
4. **Old Business**
 - 4.1 TCBA email address update (Heather) – Heather reached out to Pam Hartman-Beyer at Superior Court to ask if the Judges are receiving the emails from TCBA. Pam said the Judges are receiving the emails from the TCBA. Megan said that we may want to look into changing the TCBA email address once we have over 500 members because gmail limits the amount of recipients that are allowed per email.

- 4.2 TCBA mugs update (Megan)- Megan reached out to Colorgraphics and Pints Barn to see about ordering new mugs. The Colorgraphics cost is \$8-\$10 for a basic ceramic mug and Pints Barn has a glass tumbler with etchings for \$10-\$12 per glass. Megan will email a picture of the 2 options to the Board.
5. **Treasurer's Report** (Laura Murphy) – October 2017 Financial Reports – Megan moves to approve the October 2017 Financial Reports, seconded by Jackson. The motion carries without objections.
6. **Monthly Luncheon Update** (Mark Wheeler)- First, the October CLE on Employment law was well attended and based on the evaluations, well received. November's luncheon CLE on ABLE accounts should be interesting, and I appreciate Heidi Magaro's work in help in recruiting this speaker and coordinating with him. I have sent a letter to federal District Court Judge Ben Settle to follow up on his interest in presenting on the federal courts during one of our lunch CLEs. I have also followed up with Mark Scheibmeir who is a local Lewis County attorney and who also acts as a Hearings Examiner. He and Thurston County Hearings Examiner Sharon Rice may be available for one of our upcoming lunch CLEs. Rebekkah Zinn and others have also expressed an interest in speaking at our lunches too.
7. **Committee Reports**
 - 7.1 Bench/Bar (President) –There is a meeting on November 9 at noon at the Thurston County Superior Court. Trevor thanked the Board for providing agenda items and thanked Jackson for getting the lunch food for the meeting. Trevor shared that the agenda items have been divided up between the Judges.
 - 7.2 CLE (Bill, Megan, Chris, Heidi, Patrick, Laura) – Mark has signed a letter to our Auditor, Assessor, Treasurer and the folks at Thurston GeoData inviting them to present at the December CLE. Mark should know more soon. Mark is finding it is taking more effort to recruit speakers here than I anticipated, so he has to explain more what we are trying to accomplish. Megan organized an Ethics CLE on October 30, 2017. 27 Attorneys attended. Justice Stephens presented along with Jeanne Marie Clavere from the WSBA. Patrick is organizing a Trial-Part 2 CLE on November 30, 2017. Judge Dixon and Dr. Jill Schmid will be presenting. The CLE committee will be meeting again in December 2017 or January 2018 to talk about 2018 CLEs.
 - 7.3 Newsletter (Heather) – The Legal Brief was mailed to the members on Monday, November 6, 2017.
8. **Section Reports**
 - 8.1 Family Law (Mike DeWitt) - We just had our meeting on 10-10 and it was well attended, as always (including both judges and 2/3 of the commissioners – we are so lucky to have such frequent access to the bench). Several questions were asked and answered. The judges said they are having a conversation about streamlining the process and procedure at DV hearings, so that each commissioner may be consistent with the other – this is following the September meeting, where two of the commissioners stated a different approach to whether to accept written declarations, among other differences. Shelley Willis of Family Education and Support Services was our guest speaker, and she talked about the myriad programs that they offer – I believe she said they are up to 50 classes per month now. They do amazing work at FESS.
 - 8.2 Pro Bono (Terry Church) – The Beer & Justice event went very well and was very well attended.
 - 8.3 Young Lawyers (Jen Doehne) - In October, the YL group held our monthly meeting, where we voted to change the monthly meeting going forward to the first Wednesday (instead of the first Tuesday). At the beginning of the month we got third place in at a trivia night. We hosted a wine tasting event and a mushroom foraging event. All three events were decently

attended. In November, we had our monthly meeting. We will also be participating in an “escape room” scenario and separately, a trivia night later this month.

- 8.4 Criminal Law (Larry Jefferson & Wayne Graham) – No report received but Patrick reported this section has been doing a lot of work.
- 8.5 Real Estate, Land Use, and Environmental Law (Ann Harrie) – We had the CLE on the Hirst decision in September and had a great turnout. There were a ton of questions and Kim Thornton did a great job.

9. **Additions to agenda**

- 9.1 Board Retreat – The TCBA Board Retreat will be on November 18, 2017 at 9:00 a.m. at Bill’s office. Jackson, Chris, and Megan are not able to attend. Heidi will bring coffee and food. Trevor will send me the agenda to the Board. Joel Greene from the Dispute Resolution Center will be the facilitator again.
- 9.2 National Adoption Day – the National Adoption Day celebration will be on November 16, 2017 at 4pm at the Thurston County courthouse. Everyone is welcome to attend.

10. **Announcements**

- 11. **Date/location of next meeting:** The Board Retreat is on November 18, 2017 at Bill’s office. The next Board meeting is on December 13, 2017 at Heidi Raedel Magaro’s office
- 12. **Adjourn** 7:26pm